

**December 14<sup>th</sup>, 2020**

Supervisor Brenda Adams opened the Town Board Zoom meeting with the Pledge Allegiance to the Flag followed by a moment of silence at 7:00 p.m.

**Audience:** 1

**Present:** Supervisor Brenda Adams  
Councilperson Alan Miller  
Councilperson Ginny Nightingale  
Councilperson Terese Platten  
Councilperson David Patzwahl  
Highway Superintendent Bernhard Meyer

**MINUTES:**

**Motion:** Councilperson Ginny Nightingale made a motion, seconded by Councilperson Alan Miller, to approve the November 20<sup>th</sup>, 2020 town board minutes. 5-ayes.

Roll-call showed: Supervisor Brenda Adams – yes;  
Councilperson Alan Miller – yes;  
Councilperson Ginny Nightingale – yes;  
Councilperson Terese Platten – yes; and  
Councilperson David Patzwahl – yes.  
Motion Carried.

**BILLS:** Councilperson Terese Platen made a motion, seconded by Councilperson Alan Miller, to approve the General bills: #274-#301 in the amount of \$9716.19; Highway bills: #84-#102 in the amount of \$37,322.39. 5-ayes.

Roll-call showed: Supervisor Brenda Adams – yes;  
Councilperson Alan Miller – yes;  
Councilperson Ginny Nightingale – yes;  
Councilperson Terese Platten – yes; and  
Councilperson David Patzwahl – yes.  
Motion Carried.

**SUPERVISOR MONTHLY REPORT**

Town Clerk Revenues	\$ 568.98
Highway Fund	\$ 360,106.88
Highway Fund-Capital	\$ 42,924.12
Lighting Districts	\$ 1,079.45
Fire Districts	\$ 300.00
Building Inspector	\$ 2,513.00
Planning Board	\$
Recreation	\$ 3,497.56
General Fund Balance	\$242,132.10
Court Revenues (October-2,472)	\$ 2,385.00-(August-2020)
Zoning Board of Appeals	\$ -0-
Tax Collector	\$ 21.58
Revenues for the month of October – 2020	

**Motion:** Councilperson David Patzwahl made a motion, seconded by Councilperson Alan Miller, to approve the appointment of: to the Climate Smart Committee: 5-ayes.

Roll-call showed: Supervisor Brenda Adams – yes;  
Councilperson Alan Miller – yes;  
Councilperson Ginny Nightingale – yes;  
Councilperson Terese Platten – yes; and  
Councilperson David Patzwahl – yes.  
Motion Carried.

**Motion:** Councilperson Terese Platten made a motion, seconded by Councilperson Alan Miller, to appoint Craig Westcott as Chair of the Climate Smart Committee. 5-ayes.

Roll-call showed: Supervisor Brenda Adams – yes;  
Councilperson Alan Miller – yes;  
Councilperson Ginny Nightingale – yes;  
Councilperson Terese Platten – yes; and  
Councilperson David Patzwahl – yes.  
Motion Carried.

**Motion:** Councilperson Terese Platten made a motion seconded by Councilperson Alan Miller, to approve the transfer station contract. 5-ayes.

Roll-call showed: Supervisor Brenda Adams – yes;  
Councilperson Alan Miller – yes:

Councilperson Terese Platten – yes; and  
Councilperson David Patzwahl – yes.  
Motion Carried.

**Motion:** Councilperson David Patzwahl made a motion, seconded by Councilperson Ginny Nightingale, to approve the Red Rock Fire Company contract. 5-ayes.

Roll-call showed: Supervisor Brenda Adams – yes;  
Councilperson Alan Miller – yes:  
Councilperson Ginny Nightingale – yes:  
Councilperson Terese Platten – yes; and  
Councilperson David Patzwahl – yes.  
Motion Carried.

**Motion:** Councilperson David Patzwahl made a motion, seconded by Councilperson Ginny Nightingale, for the town to opt out of RPTL, Section 487, preserving local review of large solar projects and the right to tax the same. 5-ayes.

Roll-call showed: Supervisor Brenda Adams – yes;  
Councilperson Alan Miller – yes:  
Councilperson Ginny Nightingale – yes:  
Councilperson Terese Platten – yes; and  
Councilperson David Patzwahl – yes.  
Motion Carried. **Motion tabled.**

**Motion:** Councilperson Ginny Nightingale made a motion, seconded by Councilperson Alan Miller, for the Supervisor to identify and sign up for a town credit card. 5-ayes.

Roll-call showed: Supervisor Brenda Adams – yes;  
Councilperson Alan Miller – yes:  
Councilperson Ginny Nightingale – yes:  
Councilperson Terese Platten – yes; and  
Councilperson David Patzwahl – yes.  
Motion Carried.

**Motion:** Councilperson Ginny Nightingale made a motion, seconded by Councilperson Alan Miller, to approve Brian Lossow as a member of the Zoning Board of Appeals to complete the term created by retiring Jack Steffek. 5-ayes.

Roll-call showed: Supervisor Brenda Adams – yes;  
Councilperson Alan Miller – yes:  
Councilperson Ginny Nightingale – yes:  
Councilperson Terese Platten – yes; and  
Councilperson David Patzwahl – yes.  
Motion Carried.

**Resolution #57- Budget Adjustment**

Councilperson David Patzwahl made a motion, seconded by Councilperson Alan Miller, to approve to take \$ 600.00 from account A7310.4 recreation, to account A7450.4 the library account. 5-ayes.

Roll-call showed: Supervisor Brenda Adams – yes;  
Councilperson Alan Miller – yes:  
Councilperson Ginny Nightingale – yes:  
Councilperson Terese Platten – yes; and  
Councilperson David Patzwahl – yes.  
Motion Carried.

**Motion:** Councilperson Ginny Nightingale made a motion, seconded by Councilperson David Patzwahl, to certify updated Days Worked with the New York State Local Retirement System for Councilperson Terese Platten (5.79 per quarter), and Councilperson Alan Miller (3 per quarter) per recent reports. 5-ayes.

Roll-call showed: Supervisor Brenda Adams – yes;  
Councilperson Alan Miller – yes:  
Councilperson Ginny Nightingale – yes:  
Councilperson Terese Platten – yes; and  
Councilperson David Patzwahl – yes.  
Motion Carried.

**Motion:** Councilperson Alan Miller made a motion, seconded by Councilperson David Patzwahl, for the Supervisor Brenda Adams, to sign contract with Ryan Construction for the Highway garage roof repair. 5-ayes.

Roll-call showed: Supervisor Brenda Adams – yes;  
Councilperson Alan Miller – yes;  
Councilperson Ginny Nightingale – yes;  
Councilperson Terese Platten – yes; and  
Councilperson David Patzwahl – yes.  
Motion Carried.

Supervisor Brenda Adams tabled discussion concerning solar issues for review and to see the tools available to the Town. Opposing the Construction of the Shepherd’s Run Solar Project has brought about this concern of solar fields.

**Report from County Board of Supervisors:**

1. Supervisor Brenda Adams reported that the County budget has been approved for 2021. The increase is 1.56%.
2. Supervisor Brenda Adams said that the State of Emergency will be extended.
3. The increase of COVID cases is of concern.

**Town Historian Annual Report:** Dodie Gearing, gave her 2020 annual report. Historian Dodie Gearing’s report is on file at the Town Clerk office for all to see. A membership form is available at the Town Clerk office and the Historical Society has a P.O. Box#111, Canaan, NY 12029.

**BOARD DISCUSSION**

1. CNHN update: Councilperson Ginny Nightingale reported that the Canaan Neighbors Helping Neighbors have served nine families and additional outreach to the community.
2. Planning & Zoning Board: Supervisor Brenda Adams said that the Planning Board is in need of a clerk.
3. Charging Station: Councilperson Terese Platten said that we need to install different technology. Currently, without cellular service to the ChargePoint, it will dispense 10 fills and then it will shut down. We are waiting for the new technology to arrive at the town hall and it will be installed by a Plugin Stations Online (the third-party supplier to ChargePoint. Discussed both a new cell tower or cell repeaters and board is interested in researching repeaters with Verizon.
4. Sexual Harassment Training: Town employees’ have been notified and given the link to the training site. When one has completed the training certificates of those who take the test will be sent to the Supervisor.
5. Report from the Canaan Drinking Water Protection Committee:  
Councilperson David Patzwahl met with Steve Winkley, doing the study, said that he has been working on mapping out the wells, consolidated data which has been in the works for two years. The draft report is done; the full report may be done by end of the year, wells are mapped out in Canaan but need to pinpoint pollutants.

**Broadband update** (written report) Councilperson Terese Platten. Report is on file at the Town Clerk office.

**Climate Smart Committee** (written report) Councilperson Terese Platten. Report is on file at the Town Clerk office.

**Employee Handbook Draft** (with Supervisor for review) Councilperson Terese Platten.

**Zoom account** opened for Town: need hardware in supervisor and clerk offices to make this happen.

**Webhost & email** accounts will be moved between now and the end of the year to Network Solutions.

**ASSESSOR REPORT:**

Exemptions-

All Exemption renewals will go out the first week in December and are not due until March 1, 2020.

I will be including instructions how to renew in the mailings. I will be encouraging them to be mailed in instead of coming in person.

Other-

- I am working on reviewing permits and sales in the field as usual when time permits.
- We have been working on scanning data from the physical files for a couple years when time permits.
- Assessment Data Files were turned in to the County on the 4<sup>th</sup> so the Town and County Rates can be figured in time for the printing of the Tax bills.
- I had 2 SCAR filings. One has withdrawn. The other one is still not scheduled. I am trying to find out from the courts what is going on. They were all assigned but I have not heard from the hearing officer. I do not even know who the hearing officer is.

**HIGHWAY REPORT:** (read by Councilperson Alan Miller)

**ACTIVITIES:**

The roof was repaired on the highway garage - thank you!

All the sand & salt has been delivered and with the weather changing we've already had some OT. We ended up ordering a new grader tire which should be in shortly.

The sale of scrap steel is ongoing - at this time we are cutting & sorting metal to get the optimum return.

As it turned out Daryl was able to secure a new & painted tailgate for less than the original estimate. After our deductible the insurance company has reimbursed us \$320.

Wishing one and all a safe & happy holiday!

**Public Discussion:** Carl Atkins offered to make a presentation to the board regarding municipal broadband Private-Public Partnerships.

Wendy Dwyer attended open house this past week concerning meeting the Governor's goals of restoration of the soils for future generations.

**EXECUTIVE SESSION:** Supervisor Brenda Adams asked to go into executive session to discuss a personnel matter and an unrelated issue of a possible litigation.

**Motion:** Councilperson Terese Platten made a motion, seconded by Councilperson David Patzwahl, at 8:37 p.m. 5-ayes.

Roll-call showed: Supervisor Brenda Adams – yes;  
Councilperson Alan Miller – yes;  
Councilperson Ginny Nightingale – yes;  
Councilperson Terese Platten – yes; and  
Councilperson David Patzwahl – yes.  
Motion Carried.

**Motion:** Councilperson Ginny Nightingale made a motion, seconded by Councilperson Terese Platten, to return to the regular meeting at 8:45 p.m. Supervisor Brenda Adams said there were no decisions nor motions made in executive session. 5-ayes.

Roll-call showed: Supervisor Brenda Adams – yes;  
Councilperson Alan Miller – yes;  
Councilperson Ginny Nightingale – yes;  
Councilperson Terese Platten – yes; and  
Councilperson David Patzwahl – yes.  
Motion Carried.

**Adjournment:** Councilperson David Patzwahl made a motion, seconded by Councilperson Ginny Nightingale, to adjourn the meeting at 8:50 p.m.

Respectfully submitted,

Charlotte L. Cowan  
Canaan Town Clerk

**December 21<sup>st</sup>, 2020 – Special Zoom meeting –**

Supervisor Brenda Adams opened the meeting at 6:00 p.m.

**Present:** Supervisor Brenda Adams  
Councilperson Alan Miller  
Councilperson Ginny Nightingale  
Councilperson David Patzwahl  
Councilperson Terese Platten

The purpose of the meeting is to approve the Chatham Rescue Squad Agreement with Austerlitz, Ghent, Chatham, New Lebanon.

**Motion:** Councilperson David Patzwahl made a motion, seconded by Councilperson Terese Platten, to adopt the Chatham Rescue Squad Agreement Preliminary Budget as the Final Budget. 5-ayes.

Roll-call showed: Supervisor Brenda Adams – yes;  
Councilperson Alan Miller – yes;  
Councilperson Ginny Nightingale – yes;  
Councilperson Terese Platten – yes; and  
Councilperson David Patzwahl – yes.  
Motion Carried.

Councilperson Terese Platten said that the Town needs a network extender from Verizon. Councilperson Platten was told the Town had to purchase the extender for \$259.00. Supervisor Brenda Adams said she will follow up on this purchase.

**ADJOURN:** Councilperson Ginny Nightingale made a motion, seconded by Councilperson Alan Miller, at 6:00 p.m. **5-ayes.**

Roll-call showed: Supervisor Brenda Adams – yes;  
Councilperson Alan Miller – yes;  
Councilperson Ginny Nightingale – yes;  
Councilperson Terese Platten – yes; and  
Councilperson David Patzwahl – yes.  
Motion Carried.

**Respectfully submitted,**  
Charlotte L. Cowan, Canaan Town Clerk