

## **Town of Canaan, New York**

### Meeting Minutes

Special Meeting on the Motion to submit Annual Financial Report to NYS

April 22, 2024, 5:00 pm to 5:19 pm

#### **Present**

Town Supervisor Brenda Adams

Councilperson: Brian Lifsec

Councilperson Ginny Nightingale

Councilperson David Patzwahl

#### **Absent/Excused**

Councilperson: William Powers

#### **Also in Attendance:**

Highway Department Superintendent Stephen Van Tassel

Deputy Town Clerk Heather O'Grady

**Audience:** 0

#### **Moment of Silence and Pledge of Allegiance**

Supervisor Adams Asked Deputy Clerk O'Grady to affirm that notice of the special meeting was published in the town newspaper with the required notice. Deputy Clerk O'Grady affirmed that it was published.

#### **MOTION to submit 2023 Annual Financial Report to NYS**

Supervisor Adams explained that the 2023 annual financial report needs to be submitted by April 30<sup>th</sup>. She asked the board members if they had received a copy and reviewed it. They confirmed that it was received and reviewed. She asked if there were any questions, comments or concerns. Supervisor Adams called for a motion to approve submitting the 2023 Annual Financial Report. Councilperson Patzwahl made a motion to approve, seconded by Councilperson Lifsec. 4 AYES: Motion carried.

Supervisor Brenda Adams – yes

Councilperson Brian Lifsec – yes

Councilperson Ginny Nightingale – yes; and

Councilperson David Patzwahl – yes.

#### **BOARD DISCUSSION**

##### **Health Insurance Renewal**

Supervisor Adams explained that the health insurance renewal continues to be on hold due to negotiations with the union. The renewal date is May 1, but the insurance representative is working with the town to keep the application open to allow time for the union contract to be settled.

##### **Union Update**

There were two meetings last week. First was a town preparatory meeting, then on Friday the town negotiating committee met with the union representative and the highway crew.

The highway crew (4 employees) confirmed their intention to join the union and the discussion going forward was framed.

**Highway Crew Member injury update**

A member of the highway crew has been out of work for three weeks due to a right knee injury incurred at home. He uses crutches now. A doctor's note has been requested for the employee to return to work; it was determined that the note needs to be specific as to what duties the employee can reasonably be expected to perform given the status of his injury / treatment.

**FURTHER DISCUSSION**

**The NY State Budget**

It is still in process, but it looks like there was an agreement over the weekend.

**Town Clerk absence extended**

The Town Clerk expects to be away for another week and a half due to family illness. Thanks were expressed to Deputy Clerk O'Grady for her great work managing the office and meetings. The Town Clerk anticipates he will be away again later in the summer to clean out his parent's house in Arizona.

**Motion to Adjourn at 5:19 pm**

Supervisor Adams made a motion to adjourn the meeting, seconded by Councilperson Nightingale. 4 AYES: Motion carried.

- Supervisor Brenda Adams – yes
- Councilperson Brian Lifsec – yes
- Councilperson Ginny Nightingale – yes; and
- Councilperson David Patzwahl – yes.

**Next Meeting:**

May 13, 2024

Respectfully submitted,  
Rebecca Nebesar,  
Deputy Town Clerk

