

MEETING MINUTES

Town of Canaan, New York

Clean Energy Communities (CEC) | Climate Smart Communities (CSC) Task Force | Conservation Advisory Council (CAC)
Tuesday, October 15, 2024, 6:30 – 8:00 PM

Attending: Victoria, Thomas, Lindsey, Brenda, Becky, Elyse, Nick

Absent: Marion, Dylan, Will

Approved the previous month's minutes. Victoria will send those to Heather to be posted.

Recap on Town-wide Yard Sale: Small scale is 1 point. Medium scale: if we can install some sort of reuse bin (see reuse action below). Participants enjoyed having clothing and items out of landfills.

Repair café: 4 points?

Elyse & Becky will organize all the documentation from both the Yard sale and the Repair café and upload it into the shared Google Drive.

Brenda: Reuse action: Donation Bin for medium scale. Located in a municipal area. Staffing- someone frequents sometimes. Have limited goods that are accepted. Would need to find funding for a shed for a more permanent structure.

CEC Progress: We accomplished 5100 points before the October 1st deadline. Now just waiting for the application to open to us.

\$100,000 grant application: Energy Audit overview- Some are being carried over. Gathering bids for Solar on the highway garage and heat pumps & solar for the Town Hall. What is the timeline and sequence of events?

The goal is to get RFP to vendors this week. Elyse and Brenda look over the RFP and send it back on Thursday, October 17th.

Scheduling to get vendors out to the buildings: Brenda will have Cristin Wimple send out the RFP and set up times for a walkthrough. Can be posted on the website and Facebook, printed, and posted on bulletin boards.

Victoria will be the point person for the vendors and Brenda can be support.

Solar Contractors: Castleman, PlugPV, SunCommon,

The ground source heat pumps are out bc Town Hall does not have proper infrastructure.

Heat Pump Contractors: RYCOR, Ridgeline, Hot Water Solutions

Victoria will add information in the RFP about our grant deadline.

The highway garage gets a quote on both the ground mount and roof system. Brenda will look at the zoning law on ground mount systems. 250KW is max in town (pole trackers)

Town Hall only on the roof and heat pumps. We wouldn't be able to replace the roof at Town Hall, it's a 20-year-old roof.

November 12th Town Board proposal- full bids will be in. Go with the average proposal. Brenda will try to come up with a solution to meet before this next meeting.

Have to be able to accept bids until the stated RFP deadline. Deadlines for RFP: October 31st. All bids will be honored for 120 days.

CSC meets before the next meeting to discuss options after we receive some quotes back. We will need to understand the full costs of the installs (electrical upgrades, etc.) This meeting will be held on **November 6th at 6:30 PM.**

NYSERDA funding is limited. More notifications of funds than funds are available

Elyse will send an email to NYSERDA about the grant.

Dylan: October 25th deadline. Partners for Climate Action Ecological Restoration Grant: Applying for more mulch and installing of pollinator education sign.

Lindsey will update us over email for PE6 & PE7.

PE9: Social media plan for approval, posts are created. Need a meeting date over Zoom to get approval, print and website will need to be approved before we can use them. WordPress is a free version so it is limited in its ability. We could do a drop-down or copy-and-paste option. **Marion** will move the website to square so we can have more flexibility and better navigation tools. Outside task force meetings to overview what actions have been completed. Pulled from the survey to the website template. Need to set up a meeting with emergency coordinators. **Lindsey** will send the emergency coordinators a PDF of the website and allow them to edit it. **Brenda** will make sure they will follow up. **Lindsey** will send out a Zoom invite to discuss the social media rollout.

Emergency alerts: NY Alerts Brenda sent out for town members to sign up.

Could post as a banner once it moves to square. Storm responses procedure. Town emails and social media are best for information sharing. Road closures are through social media.

Print material: Picture of Canaan. **Dylan** can provide photos of the landscapes.

Marion: Can you share the shared google

November 6th @ 6:30 pm Special meeting on RFP

November 19th @ 6:30 pm next Task Force Meeting